

COMPETITIVE EXAMINATIONS

JOB OPPORTUNITIES THROUGH COMPETITIVE EXAMINATIONS AFTER 10 & 10+2

- ❖ The Union Public Service Commission (UPSC) conducts selection examination for recruitment for the post of Indian Civil Service (IFS, IAS, IPS and Allied Services in Central Govt.) Doctors, Engineers, Economists, Geologists, Statisticians and Assistant Grade, Forest Service, Combined Defence Services for Graduates. For 10+2 pass students it conducts only two competitive exams i.e. National Defence Academy (NDA) and special Class Railway Apprentices Exam (SCRA).
- ❖ The Staff Selection Commission (SSC) undertakes recruitment for middle and subordinate level posts of all the departments of the Govt. of India all over the country. generally the posts include clerks, assistants, inspectors of income tax, excise, customs, sub inspectors of police, CBI etc., stenographers, Grade C & D Exams, Auditors, Junior Accountants Exam, Hindi Pradhyapak, Junior Hindi translators, Transmission Executives (AIR) exams.
- ❖ Railway Recruitment Board and Banking services also conduct competitive exams. Direct recruitment to posts and services in Class I and Class II in Railways is made through UPSC. The posts of Assitants stenographers and clerks in the Ministry of Railways are filled by SSC.

JOB OPPORTUNITIES THROUGH COMPETITIVE EXAM FOR CLASS X & XII

S.No.	Name of the Exam	Eligibility	Age	Date	Scheme of Exams & Weightage
1.	UPSC Competitions				
	(a) NDA (for Army, Navy & Air Force Wings of NDA) & Naval Academy (Executive Exam)	Unmarried male for Naval & Air Force wing of NDA & Naval Academy 12 th with Phy. & Maths For Army wing - 12 th	16½ to 19 yrs. as on 1 st Jan. or 1 st of July.	Exam is held twice in a year i.e. April & Sept. Advt. in March & Sept.	Written Exam: Medium of Question Paper English only. Objective type: Mathematics- 2½ hrs. - 300 marks Gen. Ability test. (Eng., G.K. & Science) - 2½ hrs. - 300 marks. Total 900 marks Intelligence & Personality test - Max. Marks 900. (SSB) SSB (Service Selection Board)
	(b) Special Class Railway Apprentices Exam	Class 12 th with Math & Phy. / Chem. as a subject with 1 st /2 nd Div.	16 yrs. - 26 yrs.		(a) Written Exam: Paper 1- General Ability Test (English, G.K., Psychological tests) - 2hrs - 200 marks. Paper 2- Physical Sciences. (Physics & Chemistry) - 2 hrs.-200 marks. Paper 3- Maths- 2 hrs. - 200 marks. (b) Personality Test: Interview - 200 marks. (those qualifying written exam are called for

					personality test).
2.	Examination conducted by Staff Selection Commission for Matric Level Posts.	Combined Preliminary (CP) for the Post of Clerk Grade Grade (D), Stenographers, Grade 'C' Stenographers. Grade D	18 to 27 yrs.		Written Examination (one paper having two parts) Part 1- General intelligence - 100 Part 2- General Awareness - 100 Total = 200 marks / 2 hours. (Objective - multiple choice)
(A) Main Examination for Matric level posts: LDC				Paper 1: Part A- General English - 50 marks Part B- General Studies - English/Hindi 100 Part C- Arithmetic (Eng./Hindi) - 50 Duration : 2 hours. Skilled test- Typing test at the prescribed speed after clearing main exams.	
(B) Stenographer Grade 'D'				Paper 1- Part A- General studies - 100 Part B- Language Hindi/Eng. (comprehensive on - 100) 2 hours test. Shorthand test in Hindi/Eng. - 300 marks after qualifying main exam.	
(C) Grade 'C' stenographer.				Written examination Paper- 1 Part A- Gen. English - 100 marks Part B- Gen. Studies - 100 marks. Paper 2- Essay (Hindi / Eng.) - 100 marks Shorthand Test in English/Hindi comprises	

					one dictation test at 100 words per minutes of 10 min. Which the candidates will be required to transcribe in 50 min. Eng./ 65 min. in Hindi.
3.	SSC Data Entry Operator Exam	10+2 Basic Knowledge of Computers.	18 - 27 yrs.		Staff Selection Commission Block No. 12, Kendriya Karyalaya Parisar. Lodhi Road, New Delhi
4.	Railway Recruitment Board Ticket Collector Asstt. Loco Pilot Electrical Signal maintainer - II	X with 50% marks agg. X with Apprenticeship or ITI Diploma XII with Science (PCM)			Written Exam General Eng./Hindi Objective Type- Maths, G.K. Gen. Intelligence
5.	Clerical Grade Banking Exams.	XII with 60% marks	18-28 yrs.		Written Exam objective type. Reasoning Ability Clerical Attitude, Numerical Ability, English Language, Descriptive Test - Short essay or exposition on given situation.

Other Entrance Tests and Exams

1. Shipping Corporation of India Ltd., Trainee Navigation Officers CADETS (TNOC)
2. UPSC, NDA/NA Examination
3. Indira Gandhi Rashtriya Uran Akademi Commercial Pilots Licence (CPL) Course
4. Central Leather Research Institute, Adyar, Chennai
 1. Certificate Course in Footwear/Leather Goods/& Leather Garments
 2. Certificate courses in Tanning, Wet-finishing, Finishing
 3. Diploma Courses in Leather Goods/Leather Garments University of Delhi (Faculty of Technology), Combined Entrance Exam (CEE)
5. Bachelor of Hospital Administration (BHA) 3 years after 12th from International Institute of Professional Studies, Devi Ahilya Vishwavidyalaya, Indore (M.P.)

ARMED FORCES AND PROTECTIVE FORCES

- *Donning the armed forces uniform fascinates many students. Joining Armed Forces and Protective forces does not simply signify a choice of one's career among many. The training imparted is both physically and intellectually demanding and continuous.*
- *There is a common nationwide UPSC (Union Public Service Commission) exam for the three services through the National Defence Academy (NDA) after 10+2. The other points of entry in Defence are:*
 - *An open Armed Forces Medical College (AFMC) exam for Medical service after 10+2 with science.*
 - *For Naval Academy (Engineering) after 10+2 with science.*
 - *Military Nursing service after 10+2 with science for girls.*
 - *Army Technical Entry Scheme after 10+2 with science.*

Besides above opportunities, other job options in Defence and protective services after X and XII are given.

JOBS IN DEFENSE & PROTECTIVE SERVICES AFTER X & XII

S.No.	Name of the Exam	Eligibility	Age (in yrs.)	Date	Scheme of Exams	Institute address/Website
A.	Army/Para Military Services					
1.	Soldiers in the Army		16-21 yr.		A. Written Test a) G. K. & Arithmetic b) High School/X syllabus. B. Physical Test	I.R.O., Delhi Cantt., Delhi-10
	(a) General Duty	X	16-21			
	(b) Technical	X with English	16-23			
	(c) Nursing Asstt.	X with Biology	16-25			
2.	Soldiers Tradesman	Non Matric			Direct & Physical Test	Nearest Recruiting Office
	a) General		16-20			
	b) specified		16-25			
3.	JCO (Catering)	10+2 with Sc. & One yrs. Cookery dip/certificate from recog. Food Craft Instt.	21-27 yrs.			Nearest Recruiting Office.
4.	Mahila Constable (General Duty) (CRPF/TBP)	X	18-23 yrs For SC/ST 5 yrs. relaxation		Physical efficiency test, Interview, Sportsmen, Ht. min. 157 cm & well built.	CRPF Jharodhakalan, New Delhi HO - CRPF Office CGO Complex, Lodhi Road, Delhi
5.	Constable (BSF) CISF/ITBP/CRPF	X	18-22 yrs For SC/ST 5 yrs. relaxation		Min. Height 170 cm. (Waived for candidate of hilly area i.e. 165 cm., Fort ST 162.5 cm.)	HO - BSF Dy Dir. Personal BSF HQ, Block - 10, CGO Complex, Ldhi Road, ITBP; Director General ITBP (MHA) Block-2

						CGO Complex, Lodhi Road
6.	Army Technical Branch Entry	XII with PCM (min 70%)	16½-19½		SSB No Written Test.	Director General ITBP (MHA) Block-2 CGO Complex, Lodhi Road HO-CISF, DIG, CISF, North Zone, CISF Campus, Saket, PO Malviya Nagar, Delhi-17
B. Navy / Coast Guard						
1.	Naviks (Other ranks in coast Guard) a) Gen. Duty (GD) b) Domestic Branch (DB)	X XII with 50%	17-22 yrs Relaxation of 5 yrs. for SC/ST		Written Exam Interview	Coast Guard Recruitment Cell
	c) Musician	VIII	17 - 20 yrs.		Selection based on Trade Skill.	Commanding Officer (Music) INS Kunjali, Kalaba, Mumbai-5
2.	Yantrik (Technical Sailors) in Coast Guard)	a) X b) Dip. in Mech./Elect./Electro. /Aeronetical Engg.) with min 45%.	Max. 22 yrs. Relaxation to SC/ST		Selection Test/Interview	Coast Guard HQ, E-Block, Hutments, DHQ PO, New Delhi-11
3.	Cadet Entry Scheme (Tech.)	Male Candidate XII with PCM with 70% English Compulsory at X or XII with 50% marks	16½ to 19 yrs.	Adv. - May / June	Interview	Dte. of Manpower Planning & Recruitment (R&R Sect.), Naval HQ, Room No. 208, C Wing, Seva Bhawan, New Delhi-11 Naval Orientation Training at Naval Academy, Goa for 6 months, Followed by 4 yrs. Engg. Course at Naval College (Pune)
4.	Sailor (un married males)	X with 50% marks	17-20 yrs.		a) Written Exam: English lang., Comprehension including Maths b) Gen. knowledge & gen. sci. c) Sports trial in case of outstanding	Independent Recruiting Office Gopinath Bazar, Delhi Cantt. For Residents of Delhi, Rajasthan & Himachal: Post Box No. 4921,

					sportsman	Safdarjung Enclave, Post Office, New Delhi-29
5.	a) Pre Sea Training of Ratings - Seaman	X with Science Maths & English	17½ to 21 yr.		Direct	Maritime Educational Training and Research Institute, Maitri Educational Trust
	b) Pre Sea Training of Saloon Ratings - Seaman	X with English	" "		Direct	Falta Industrial Growth Centre, Sector-4, Falta, 24 Paragnas, West Bengal
C.	Air Force					
1.	Airmen in Tech. Trades	XII with Maths, Physics, Chem.	15-19 yrs.		Written Exam: English, Maths, Science, Gen. Awareness/Testing Abilities test Medical Examination	Central Airmen, Selection Board, PB No. 3004, New Delhi-3
2.	Airmen in Non Tech. Trades					
	a) For all non Technical Trades except mechanical transport driver.	XII with PCM	16-19 yrs.		Written Test: English, Intelligence, G.K.	Central Airmen Selection Board, Post Box No. 3004, New Delhi-3
	b) For Mech. Transport Driver Trade only.	X with Civil Driving License	16-19 yrs.		Trade Allocation Test Physical Test & Interview	
D.	Fire Safety					
	Diploma in Fire Safety Engineering	XII/ITI			Physical Test Physical standards. Height - 165 cms., Weight - 50 Kg., Chest - 81 cms + 5.5 cm expression (with no physical disability)	Indian Institute of Fire Engineering, Iqbal manzil, Near SBI Cantt., Katol Road, Nagpur-13
	Certificate in Fire Safety Engg.	X			Physical Test	— do —
	Certificate in Industrial Security	X			Physical Test	— do —
E.	Forest Ranger	XII	18-25 yrs.		PC BM at XII girls - 160 cm height Boys - 163 cm.	Eastern Forest Ranger Kashiyang, Dehradun

JOBS OPPORTUNITY IN HOSPITALITY AND TOURISM

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S.No.	Name of Course	Duration	Recruitment Board/ Institute	Age	Eligibility	Scheme of Admission	Remarks/Email/ Website
1	Diploma in Food & Beverage Service	1 ½	Institute of Hotel Management Catering & Nutrition, Pusa www.ihmpusa.net	Upto 22yrs	10+2	Admn. Based on the merit of qualifying exam	
2	Diploma in Bakery & Confectionary	1 ½	1) Institute of Hotel Management Catering & Nutrition, Pusa 2) Delhi Institute of Hotel Management & Catering Technology	Do	Do		
3	Diploma / Craft Course in Food Production	1 ½	Do	Do	Do		
4	Diploma in Cookery	1 ½	Delhi Institute of Hotel Management & Catering Technology Old Gargi College Building Lajpat Nagar IV, New Delhi-24 Ph: 26435883, 26214812		10 th		July
5	Diploma in House Keeping	1 ½	Do		Do		
6	Diploma in Restaurant & Counter Service	1 ½	Do		Do		
7	Diploma in Hotel Reception & Book Keeping	1 ½	Do		Do		
8	Travel & Tourism & Airport Handling	1 yr	YMCA, Jai Singh Road, Connaught Place, New Delhi Ph: 23360501		12 th	Round the year	Admn. On First Come First Serve Part-Time
9	Basic Course on Travel Fare & Ticketing	3 months	Do Indian Institute of Toursim & Travel		Do	Do	Do Offered as an add-on course by

			Management, 9 Nyaya Marg, Chanakyapuri, Delhi-21 Ph: 26883724				DU colleges
10	Basic Course in Computerized Reservation System (Air Ticketing)	1 month	YMCA, Jai Singh Road,		12 th	Do	Do
11	Basic Course on Airlines, Travel Agency & Tour Operation/ Airlines Travel Agent Personnel	5 months	YMCA, Jai Singh Road,		12 th	Do	Round the Year (Part Time)
12a	Airhostess & Flight Stewards (Cabin Crew) International	3 months to 1 yr	YMCA / AHA/ Frankfinn/ Skyline Aviation / Pacific Airways/ Aptima AH Note- Though training is not essential Ph: AHA- 2622624/720 Frankfinn-25532757 Pacific- 25576463	Below 25yrs	12 th	Direct 1) Interview to assess physical requireme nt 2) Shortlisted candidates given written test for GK, Mental ability & language ability 3) Final Interview	Round the year part time All international & national airlines give training to candidates for 2 to 5 months for servicing, grooming, safety & first aid
12b	Airhostess & Flight Stewards (Cabin Crew) National	18 months 6 months to 18 months	— do —	Do	10+2 Hotel Mgmt. Diploma/Nursing/Diploma /Language Diploma or Graduate	Height Min. 157 cm for female 6/6 eye sight Height Min 163 for male Candidate should not have air borne sickness, should have stamina to	

						endure at least 8 hrs in standing position. Should have a pleasing personality	
13	Adventure Sports Trakking Mountaineering Fast Driving Camping Rock Climbing Ballooning Bungie Jumping		Indian Mountaineering Foundation, National Adventure Foundation, Jawaharlal Nehru Stadium Himalayan River Serach- F-5 Hauz Khas Mercury Himalyan Exploration, Sansad Marg, New Delhi Hawaii Water Rafting & Training Centre, Delhi I-Becks Expedition, G-66, East of Kailash, New Delhi Delhi Flying Club, Safdarjung Airport	Above 18 yrs & Parent's Consent in Writing	No Formal Educational Requirement But preference is given to 10+2 with English & the candidates who have love for the adventure	Physical fitness / no airborne sickness	
14	Foreign Languages Certificate & Diploma Courses in Asian, European, African Languages	Varies from Institute to Institute	JNU, DU, JMI, Indian Institute of Tourism & Travel Management, Chanakya Puri, Max Muller Bhawan, Bhartiya Vidya Bhawan School of Languages, Raksha Mantralaya, 25 Lodhi Estate Alliance de Francis Culture-de Affairs of different Embassies	No bar	12 th	Direct In some institute test and interview.	Add on courses are offered by various colleges. Entrance Test by JNU www.jnu.ac.in Maxmuller: www.goethe.de/s/w/ned

Courtesy to Compendium of Academic Courses After +2 - Central Board of Secondary Education India & other internet sources